



BTS – ASSISTANT MEDICO-ADMINISTRATIF

Descriptif du cours

Code	ANGLA1	Cours	English
Année	1	Module	Langues
Semestre	1	Crédits ECTS	1
Leçons de 50'	18	Langue d'enseignement	English

Objectifs du cours
<ul style="list-style-type: none"> Informing and educating the students on common scientific matters Introducing key business and simple scientific language Revising important grammatical structures Developing students' speaking, listening, writing and reading skills, with particular reference to a number of common business and scientific topics
Contenu du cours
<p>The course is divided into 2 categories:</p> <ol style="list-style-type: none"> English for customer care Unit 1 : Introduction to customer care Unit 2 : Face to face with customers Professional English (medical terms) A selection of units covering a wide variety of medical vocabulary related to parts and functions of the body, as well as to topics such as diseases, symptoms, treatments, examinations, and preventions. <p>Furthermore, the course focuses on:</p> <ul style="list-style-type: none"> Grammar - Various grammatical structures are revised. These are adapted to the students' needs. A selection of topics of general interest and current events are explored through a choice of reading texts and other relevant material.
Méthodologie
<ul style="list-style-type: none"> The reading activities aim at enhancing the student's comprehension, speaking and analytical skills. Interactive activities are meant to simulate real-life situations which students may find themselves in on a daily basis A strong focus on listening and speaking skills will help the students to improve and develop their communication skills. Short and specific grammar revision will give the students the necessary linguistic framework to refer to
Compétences et acquis d'apprentissage
<ul style="list-style-type: none"> Understanding, analysing and discussing topic-based articles Communicating effectively by speaking fluently in a variety of contexts Using language accurately in relation to medical-related topics Using intermediate-level grammatical structures in both spoken and written productions Understanding and analyzing key points in audio/sound data
Prérequis
<ul style="list-style-type: none"> -
Supports
<ul style="list-style-type: none"> English for medical assistants or similar topics

Evaluation	1 ^{re} session		2 ^e session
	Continuous evaluation		Examen
Méthode d'évaluation	Comprehension test, written and oral test, speaking		
Pondération des notes	Travaux du semestre	Contrôle continu	Evaluation de fin de semestre
	-	100 %	-
Charge de travail	Travail personnel ¹	Travail de groupe	Total (en heures)
	25	-	25

¹ Travail personnel : participation aux cours + travail individuel



BTS – ASSISTANT MEDICO-ADMINISTRATIF

Descriptif du cours

Code	ANGLA2	Cours	English
Année	1	Module	Langues
Semestre	2	Crédits ECTS	1
Leçons de 50'	10	Langue d'enseignement	English

Objectifs du cours

- Informing and educating the students on common scientific matters
- Introducing key business and simple scientific language
- Revising important grammatical structures
- Developing students' speaking, listening, writing and reading skills, with particular reference to a number of common business and scientific topics

Contenu du cours

The course is divided into 2 categories:

1. English for customer care
Unit 3 : Dealing with customers on the phone
2. Professional English (medical terms)
A selection of units covering a wide variety of medical vocabulary related to parts and functions of the body, as well as to topics such as diseases, symptoms, treatments, examinations, and preventions.

Furthermore, the course focuses on:

- Grammar - Various grammatical structures are revised. These are adapted to the students' needs.
- A selection of topics of general interest and current events are explored through a choice of reading texts and other relevant material.

Méthodologie

- The reading activities aim at enhancing the student's comprehension and analytical skills
- Interactive activities are meant to simulate real-life situations which students may find themselves in on a daily basis
- A strong focus on listening and oral skills will help the students to improve and develop their communication skills
- Short and specific grammar revision will give the students the necessary linguistic framework to refer to

Compétences et acquis d'apprentissage

- Understanding, analysing and discussing topic-based reading texts
- Communicating effectively by speaking fluently in a variety of contexts
- Using language accurately in relation to medical-related topics
- Using intermediate-level grammatical structures in both spoken and written productions
- Understanding and analyzing of key point in listening passages

Prérequis

- -

Supports

- English for medical assistants or similar topics

Evaluation	1 ^{re} session		2 ^e session
	Continuous evaluation		Examen
Méthode d'évaluation	Comprehension test, written test		
Pondération des notes	Travaux du semestre	Contrôle continu	Evaluation de fin de semestre
	-	100 %	-
Charge de travail	Travail personnel ¹	Travail de groupe	Total (en heures)
	25	-	25

¹ Travail personnel : participation aux cours + travail individuel



BTS – ASSISTANT MEDICO-ADMINISTRATIF

Descriptif du cours

Code	ANGLA3	Cours	English
Année	2	Module	Langues
Semestre	3	Crédits ECTS	1
Leçons de 50'	18	Langue d'enseignement	English

Objectifs du cours

- Informing and educating the students on common scientific matters
- Introducing key business and simple scientific language
- Revising important grammatical structures
- Developing students' speaking, listening, writing and reading skills, with particular reference to a number of common business and scientific topics

Contenu du cours

The course is divided into 2 categories:

1. English for customer care
Unit 4 : Delivering customer care through writing
2. Professional English (medical terms)
A selection of units covering a wide variety of medical vocabulary related to parts and functions of the body, as well as to topics such as diseases, symptoms, treatments, examinations, and preventions.

Furthermore, the course focuses on:

- Grammar - Various grammatical structures are revised. These are adapted to the students' needs.
- A selection of topics of general interest and current events are explored through a choice of reading texts and other relevant material.

Méthodologie

- The reading activities aim at enhancing the student's comprehension and analytical skills
- Interactive activities are meant to simulate real-life situations which students may find themselves in on a daily basis
- A strong focus on listening and oral skills will help the students to improve and develop their communication skills
- Short and specific grammar revision will give the students the necessary linguistic framework to refer to

Compétences et acquis d'apprentissage

- Understanding, analysing and discussing topic-based reading texts
- Communicating effectively by speaking fluently in a variety of contexts
- Using language accurately in relation to medical-related topics
- Using intermediate-level grammatical structures in both spoken and written productions
- Understanding and analyzing of key point in listening passages

Prérequis

- -

Supports

- English for qualified medical employees for similar topics

Evaluation	1 ^{re} session		2 ^e session
	Continuous evaluation		Examen
Méthode d'évaluation	Comprehension test, written and oral test, speaking		
Pondération des notes	Travaux du semestre	Contrôle continu	Evaluation de fin de semestre
	-	100 %	-
Charge de travail	Travail personnel ¹	Travail de groupe	Total (en heures)
	25	-	25

¹ Travail personnel : participation aux cours + travail individuel



BTS – ASSISTANT MEDICO-ADMINISTRATIF

Descriptif du cours

Code	ANGLA4	Cours	English
Année	2	Module	Langues
Semestre	4	Crédits ECTS	1
Leçons de 50'	10	Langue d'enseignement	English

Objectifs du cours

- Informing and educating the students on common scientific matters
- Introducing key business and simple scientific language
- Revising important grammatical structures
- Developing students' speaking, listening, writing and reading skills, with particular reference to a number of common business and scientific topics

Contenu du cours

The course is divided into 2 categories:

1. English for customer care
Unit 5 : Dealing with problems and complaints
2. Professional English (medical terms)
A selection of units covering a wide variety of medical vocabulary related to parts and functions of the body, as well as to topics such as diseases, symptoms, treatments, examinations, and preventions.

Furthermore, the course focuses on:

- Grammar - Various grammatical structures are revised. These are adapted to the students' needs.
- A selection of topics of general interest and current events are explored through a choice of reading texts and other relevant material

Méthodologie

- The reading activities aim at enhancing the student's comprehension and analytical skills
- Interactive activities are meant to simulate real-life situations which students may find themselves in on a daily basis
- A strong focus on listening and oral skills will help the students to improve and develop their communication skills
- Short and specific grammar revision will give the students the necessary linguistic framework to refer to

Compétences et acquis d'apprentissage

- Understanding, analysing and discussing topic-based reading texts
- Communicating effectively by speaking fluently in a variety of contexts
- Using language accurately in relation to medical-related topics
- Using intermediate-level grammatical structures in both spoken and written productions
- Understanding and analyzing of key point in listening passages

Prérequis

- -

Supports

- English for qualified medical employees for similar topics

Evaluation	1 ^{re} session		2 ^e session
	Continuous evaluation		Examen
Méthode d'évaluation	Comprehension test, written test		
Pondération des notes	Travaux du semestre	Contrôle continu	Evaluation de fin de semestre
	-	100 %	-
Charge de travail	Travail personnel ¹	Travail de groupe	Total (en heures)
	25	-	25

¹ Travail personnel : participation aux cours + travail individuel